

Senior Advisory Board Minutes January 24, 2005

Present: John Lyman, June Lyman, Julie Jensen, Liz Tokarczyk, Robert Cogley
City Staff: September Jacobsen, John McRaith,
Absent: Jim Hanson, Lorraine Zajicek, Kathy Hemmah

- I. The meeting was called to order at 10:05 a.m. by vice-chairman Julie Jensen
- II. Secretary's Report: The December 20th minutes were examined. John Lyman made the motion to approve and June Lyman seconded the motion. Motion approved.
- III. Treasurer's Report: Craft materials were purchased at a cost of \$216.22. Revenue for the month included \$291.22 from crafts and cards. The current balance is \$26,827.03. Liz Tokarczyk made the motion to approve the treasurer's report with a second from John Lyman. The motion passed.
- IV. Old Business
 - A. Women's Expo- The trip went on a very cold day, January 14th. A couple people were missing because of the weather but the event was well attended and went off as planned.
 - B. R & J Tour Proposal- R & J Tours is interested in working with the advisory board on senior trips. They would be willing to provide service at 1/3 off of our current costs. They will donate travel bucks back to the Senior Center for people who go on one of their trips after hearing about an R & J Tour on one of our trips. In return for these benefits, R & J will put brochures on our tour buses to promote their tours. The board felt that our customers will be the main beneficiaries of this arrangement so it would be worthwhile. A motion to begin running our senior trips through R & J Tours was made by Liz and seconded by June. The motion carried.
 - C. Upcoming Tours- The trip to the Chanhassen is booked full, and the trip to the cooking school has only five openings left. Julie is planning a visit to the Eagle Center in Wabasha for November. She would also like to do a trip involving light rail transportation, possibly to the Mall of America. A trip to the Minnesota Arboretum and separate visit to Como Park will be planned as soon as construction on new facilities is completed at those locations.
 - D. Program Update- Kathy has been ill recently so September gave the update. The Red Hat Society is having a tea party in February. The next scheduled dance is on January 26th from 1-4pm. Dances are scheduled for six months out.
- V. New Business
 - A. Introduction of Steve Cook as the new Mayor- Steve was unable to attend and will try to make it in the near future.
 - B. Dance Floor Policies- September has rented the floor out for the first time. A policy still needs to be written up and she hopes to have that done in time for our February meeting.

C. Other- The Senior Advisory Board will reimburse the City \$962.80 for internet, cable television, and coffee in 2004. September invited the group to check out the new cabinets installed in one of the program rooms. The Center had received a donation of videotapes. It was suggested that these movies become the basis for a video library. September will put something in an upcoming newsletter requesting video donations for the library.

VI. Adjournment: June made a motion to adjourn at 11:16am with a second from John. The motion passed.

Next Meeting: Monday, February 28th (21st is President's Day) at 10:00 a.m.
John McRaith, Secretary

Senior Advisory Board Minutes
March 28, 2005

Present: John Lyman, June Lyman, Julie Jensen, Lorraine Zajicek, Robert Cogley
Liz Tokarczyk
City Staff: September Jacobsen, John McRaith, Kathy Hemmah
Absent: Jim Hanson
Guest: Mayor Steve Cook

- I. The meeting was called to order at 10:04 a.m. by vice-chairman Julie Jensen.
- II. Secretary's Report: The February 28th minutes were examined. Julie noted that "Holt Tours" should be "RJ Tours" in several instances. Lorraine made a motion to accept the minutes with corrections. John seconded the motion and it was approved.
- III. Treasurer's Report: Lorraine reported income from the dance floor rental of \$280. This, along with dance income, cards, and tax work donations, resulted in a deposit of \$1098 this month. A motion was made by John and seconded by June to accept the treasurer's report. The motion passed.
- IV. Old Business
 - A. Tours- The Cordon Bleu cooking school trip was very successful and will probably be considered again in the future. Travel service provided by RJ Tours was good. Details still need to be worked out in the RJ Tours agreement as far as what is given back to the Senior Center when one of our members goes on an RJ Tour. Financially, the new arrangement is working well and there has been no drop in the level of service. Upcoming trips include the Old Log Theater on April 14th which is sold out, a May 24th trip to the arboretum which still has 11 openings, a June 29th Afton trip which is sold out, along with Hiawatha light rail and mystery tours which are just being advertised. Julie is going to check out a couple of travel shows to help determine upcoming trips. Julie felt that a cell phone would be very helpful when on a tour. September recommended a trac phone that has a certain number of minutes similar to a calling card. John made a motion which was seconded by Liz that the board purchase a phone for that expressed purpose. The motion was approved. Julie will pick the phone up.
 - B. Program Update- The Granddaughter Tea had a low turnout but those in attendance enjoyed the event. It was felt that a change to summer would give grandparents better access to their grandchildren. Movie attendance was good with 64 participants attending viewings of "Ladder 49", "Ray", and "The Notebook". The introduction of the card game "Canasta" has been postponed until May. A luncheon honoring volunteers at the Center will be held on April 13th. A sign up for summer pool concessions volunteers will be held as part of the event.
 - C. Cards- The Event Center sold 240 cards in February so we continue to do an excellent job of raising funds through this craft effort.
 - D. Dancing- The March dance had 71 participants. We are doing quite well financially on dance floor rentals and dances.
 - E. Senior Rummage Sale- John recommended using pre-made labels to price items. The Advisory Board will work at this event. The sale will be held on

Thursday, April 7th, from 8:00am until 4:00pm. Pricing items will take place on Monday, April 4th at 10:00 am.

V. New Business

- A. Tax Service- The tax preparer has been overloaded this year. To do this in the future we really need to have two people. They are required to go through training and pass a test. The Board will check with AARP to see if we can find more volunteers to help with this program. We do not charge a fee but we do accept donations for this service.

- B. Other- Mayor Cook asked about senior transportation. United Way provides funds to help pay for transportation for senior programming. Each person may receive up to five free tokens each week to help get them to activities within the community. The program is not intended for medical visits or trips to the grocery store. It has been provided as an incentive to keep seniors active. Steve was wondering if there is any potential for a separate service for the Center since the current system doesn't offer service after 5:00 pm.

VI. Adjournment: John made a motion to adjourn at 11:15am with a second from Liz. The motion passed.

Next Meeting: Monday, April 18th at 10:00 a.m.
John McRaith, Secretary

Senior Advisory Board Minutes

April 18, 2005

Present: John Lyman, June Lyman, Julie Jensen, Robert Cogley, Liz Tokarczyk
Jim Hanson

City Staff: September Jacobsen, John McRaith, Kathy Hemmah

Absent: Lorraine Zajicek

- I. The meeting was called to order at 10:06 a.m. by chairman Jim Hanson.
- II. Secretary's Report: The minutes from the March 28th meeting were reviewed. John made a motion to accept the minutes. June seconded the motion and it was approved.
- III. Treasurer's Report: Lorraine was absent so there was no official report. September gave some estimated figures for the month and Lorraine will give a two-month report at the next meeting.

IV. Old Business

- A. Tours- Tour to the Old Log Theater was sold out and went well. Trips to the Arboretum, Afton, Hiawatha Light Rail, and the Mystery tour are all sold out. When asked about maximum capacity for a trip, the board discovered that all buses are 55 passenger buses and that the Center usually plans for 45 per trip. The extra seats are used to make the seating a little more spacious for everyone. Julie reported that the Great American History Theater showing of the "Andrew Sisters Holiday Musical" is a potential trip. Julie has her new phone and it has been a very valuable aid on recent trips. Her recent excursion to an event specializing in tours was helpful in that she met some good contacts for future trips, although she didn't gain much knowledge in the area of new potential venues. It was suggested that Julie keep track of the profit or loss on each trip so that the board has an idea of how tours are doing financially overall.
- B. Program Update- The volunteer luncheon was a great success with over 90 people participating. Movie attendance was good for "Shall We Dance?". The Riverside Dutchmen are scheduled from 2-5pm at the Event Center on April 27th. May is national Blood Pressure month. The Center will be sponsoring a blood pressure check on May 25th from 9-10:30am. The movie for May will be "Aviator" and will be shown on May 26 and 27 at 1:00pm.
- C. Cards- The Event Center is selling cards at a great pace currently. The Center has already sold 266 cards in the first half of April.
- D. Dancing- The April dance is scheduled for April 27th. The March dance had 71 participants so this activity continues to be very popular.
- E. Senior Rummage Sale- A rummage sale was held at the Center on April 7th. The sale netted \$471.01. It was suggested that we have a bigger ad in the newspaper next year. Having the sale earlier in the spring was helpful in drawing people. Plans for next year include allowing drop off two weeks in advance, no clothing, and no furniture. The remaining items from this year's sale will be taken to Maplewood's "Twice Is Nice" shop. The sale will be held

on Thursday, April 6th in 2006. This year's funds will go toward new cabinets in the crafts room.

V. New Business

A. New Dance Floor- The dance floor rental has been very profitable. The board felt that another section of flooring would be a good addition and a wise investment for the board. John made the motion, which was seconded by Bob. The motion was approved.

B. Other- The Center received \$320 in tax donations for tax work done this year. September has been approached by Fire Chief Brad Emans about the possibility of getting a defibrillator . She may follow up on this. The Center is considering having a bulletin board for used health-related equipment. It would be a good way for getting people together that would like to purchase or sell these items. Pool volunteer signup is off to a good start and staff will continue to work on that.

VI. Adjournment: John made a motion to adjourn at 11:19am with a second from Liz. The motion passed.

Next Meeting: Monday, May 16th at 10:00 a.m.
John McRaith, Secretary

Senior Advisory Board Minutes
May 16, 2005

Present: John Lyman, June Lyman, Julie Jensen, Robert Cogley, Liz Tokarczyk
Jim Hanson, Lorraine Zajicek
City Staff: September Jacobsen, John McRaith, Kathy Hemmah
Absent: None

- I. The meeting was called to order at 10:05 a.m. by chairman Jim Hanson.
- II. Secretary's Report: The minutes from the April 18th meeting were reviewed. John made a motion to accept the minutes. Liz seconded the motion and it was approved.
- III. Treasurer's Report: Lorraine reported expenses of \$322.45, which included decorations for the volunteer luncheon, card supplies, and the Star Tribune subscription, among other items. On the revenue side, the garage sale made close to \$500, and the Center also had income from cards, a dance floor rental, and the last dance. June made a motion to accept the report, which was seconded by Liz. The motion passed.
- IV. Old Business
 - A. Tours- Tours are sold out through September. Even a trip to the Eagle Center in November is half full already. The weakest tour at this point is the trip to Mystic Lake Casino, which has three registered at this time but is not scheduled to take place until October. September displayed a potential name badge that Julie could wear on trips. It was felt that the tag name was too difficult to read so September will do some more investigating. The board felt that a blazer may also be appropriate to help make her more visible.
 - B. Program Update- The pool volunteer schedule is almost full for the entire summer. Good weather makes a big difference at the pool. May is national Blood Pressure month. The Center will be sponsoring a blood pressure check on May 25th from 9-10:30am. "Canasta" will begin this week with 16 people already signed up. A Mother's Day celebration was held on May 9th. Attendance was good with 30-40 people attending. A Father's Day celebration will be held in June. The Book Club now has 16 members. The April fellowship dinner had over 100 people attending making it the largest ever. The movie for May will be "Aviator" and will be shown on May 26 and 27 at 1:00pm.
 - C. Cards- The sale of cards amounted to \$227.50 for April. Sales were up by over 50% from last year at this time. An article by the Hutchinson Leader helped spur sales.
 - D. Dancing- The April dance was held on April 27th. The dance attendance went over the 100 mark. The profit was \$239 for this dance. A motion was made by June to pay someone up to \$40 to set up and tear down the dance floor for each dance, and the motion was seconded by John. The motion passed. This money will be used to pay someone to help Joe do the setup. Bob made a motion to order some more pieces for the edge of the dance floor, which John seconded. This motion also passed. These pieces will allow the group to rent the floor for off-site dances as well as providing two dance floors simultaneously at the Event Center. A rental agreement will be drawn up for off-site rentals.

V. New Business

A. Sponsor Special Events- Kathy asked if the board would be willing to sponsor some special events that do not involve major costs so that a participant charge could be avoided. Currently, each program is expected to cover its costs. Having the board sponsor particular events would be a way for the board to show support for the participants in these events. An example that is already in place would be the annual volunteer luncheon that the advisory board underwrites. No action was taken.

B. Other- The issue of where the profits go if a Senior Center tour makes money, which happened quite regularly in 2004, was brought up. Currently, profits from any program run by the Center go into the City operational budget for the Center. These revenues are used to offset Senior Center expenses and help to lessen the overall cost of running the Senior Center. Dolf Moon, director of the department, could be made available for a future meeting if the Board would like a more detailed look at the budget. At this time the board did not feel that was necessary.

VI. Adjournment: John made a motion to adjourn at 11:31am with a second from Liz. The motion passed.

Next Meeting: Monday, June 20th, at 10:00 a.m.
John McRaith, Secretary

Senior Advisory Board Minutes
June 20, 2005

Present: John Lyman, June Lyman, Julie Jensen, Liz Tokarczyk
Jim Hanson, Lorraine Zajicek
City Staff: September Jacobsen, John McRaith, Kathy Hemmah
Absent: Robert Cogley

- I. The meeting was called to order at 10:03 a.m. by chairman Jim Hanson.
- II. Secretary's Report: The minutes from the May meeting were reviewed. John made a motion to accept the minutes. June seconded the motion and it was approved.
- III. Treasurer's Report: Lorraine reported May expenses of \$551 for the volunteer luncheon, \$2575 for the dance floor, and \$14 for a name plate. Revenue for May was \$532, which included the April dance, card sales, tax assistance donations, and interest. Liz made a motion to accept the report, which was seconded by John. The motion passed.
- IV. Old Business
 - A. Tours- The trip to Afton has 22 on the waiting list with several other tours also having sizable waiting lists. Some people are wondering if we'll add a second bus if the tour has a large enough waiting list. There are several problems that present themselves at this point. The venue we are going to may not have the capacity to handle a second bus load. The dining facilities may not accommodate that many participants. Switching to another day for a second trip would be an option but that would involve contacting everyone and checking to see if they are available for that date. For now the board decided to stick to one bus and offer follow up trips to popular destinations. Julie has a cell phone and 1000 minutes so she is set for calling. An analysis of the tour revenues and expenses yields an average of about \$150 for a profit on each tour. We had no tours that lost money in 2004.
 - B. Program Update- Kathy reported that "Ready, Set, Grow!" was held earlier this month. It featured a master gardener who taught the group how to get plants started in containers. The "Canasta" card game is drawing some new people to the Event Center. Kathy would like to have a "Meet the Board" get-together where participants would have a chance to talk to members of the advisory board. A proposed date will be offered at the next meeting. The annual fishing outing had 25 signed up but only 17 made the trip due to poor weather. A Father's Day celebration was held but attendance was low. "Phantom of the Opera" was this month's movie and was very popular.
 - C. Cards- The sale of cards amounted to \$176 for May. Sales were up over last year at this time.
 - D. Dancing- The May dance had 71 participants and was held on the fourth Wednesday of May. The profit was \$48 for this dance. The Advisory Board paid \$40 to have someone help Joe set up the floor and take it down. Profits from dances are used to pay off the dance floor pieces paid for by the Advisory Board. September still has to order some trim pieces for the floor. The dance floor is also scheduled for use by the Adaptive Recreation program each month.

V. New Business

- A. Sponsor Special Events- Kathy brought back to the board the idea of having the board sponsor some special events that do not involve major costs so that a participant charge could be avoided. Currently, each program is expected to cover its costs. Having the board sponsor particular events would be a way for the board to show support for the participants in these events. Julie made a motion that we underwrite these events as a board with John seconding the motion. An example that is already in place would be the Mother's and Fathers Day celebrations.
- B. Dance Floor Pieces- September wanted to confirm that she should order the additional trim. The board agreed she should go ahead and make the purchase.
- C. Cabinets- After installing the cabinets in the craft room, it was noted that sliding cabinet doors limit the amount of useable cabinet space. The doors will be redesigned to swing on hinges so they can be opened like normal cabinets.

VI. Adjournment: John made a motion to adjourn at 11:12am with a second from Liz. The motion passed.

Next Meeting: Monday, July 18th, at 10:00 a.m.
John McRaith, Secretary

Senior Advisory Board Minutes July 18, 2005

Present: John Lyman, June Lyman, Julie Jensen, Liz Tokarczyk
Lorraine Zajicek, Robert Cogley
City Staff: John McRaith, Kathy Hemmah
Absent: September Jacobsen, Jim Hanson

- I. The meeting was called to order at 10:08 a.m. by vice-chairman Julie Jensen.
- II. Secretary's Report: The minutes from the June meeting were reviewed. John made a motion to accept the minutes. Liz seconded the motion and it was approved.
- III. Treasurer's Report: Lorraine reported that June expenses included \$1630 for the card cabinets. Revenue for June was \$317 and included money from the June dance and card sales. June made a motion to accept the report, which was seconded by Liz. The motion passed.
- IV. Old Business
 - A. Tours- Julie reported that the trip to the Mall of America using light rail has had several setbacks but is still on as scheduled. The Afton trip was successful as the weather held off long enough for them to enjoy their boat ride. The mystery trip is sold out, the state fair trip has a few openings, the casino trip has 27 registered, and the trip to the Eagle Center has only four openings left. The next four trips will leave from the Recreation Center due to the Senior Center parking lot renovation.
 - B. Program Update- Kathy reported that the Christmas Angels made chocolate truffle mix this past month and are selling them for \$6 each. Canasta continues to be popular. An intergenerational event is being planned. Memory stones will be made by grandparents and their grandchildren. A Red Hat tea is scheduled for this fall. The movie this month was "Million Dollar Baby". Kathy is planning a comedy week with a different movie each day. The parking lot should be functional by mid-August.
 - C. Cards- The sale of cards amounted to \$265 for June.
 - D. Dancing- The June dance had 85 participants and showed a profit of \$119. This activity has been showing very consistent numbers over the past several months. Liz asked whether there could be a little more variety in the types of music played. Kathy said that decisions about bands are made by the dance group.
 - E. Cabinets- The cabinets have all been fitted with hinges and are ready to go.
 - F. Newsletter Sponsorship- MidCountry Bank has agreed to continue sponsoring the senior newsletter with an annual payment of \$1000.
 - G. Dance Floor- All the additional pieces of dance floor have arrived. We now have 48 pieces of dance floor with matching trim which gives us an addition of over 400 square feet of dancing space.

V. New Business

A. Christmas Angels- We've sold 26 out of the 36 flag pins made by the Christmas Angels.

B. Other- Julie commented on the calendar and wanted to make it as accurate as possible since it is a wonderful aid in setting meeting agendas. She noted that the rummage sale should be included for April.

VI. Adjournment: Lorraine made a motion to adjourn at 10:45am with a second from John. The motion passed.

Next Meeting: Monday, August 15th, at 10:00 a.m.

John McRaith, Secretary

Senior Advisory Board Minutes August 15, 2005

Present: John Lyman, June Lyman, Robert Cogley, Liz Tokarzyk, Julie Jensen, Jim Hanson
City Staff: Kathy Hemmah, September Jacobsen,

Absent: Lorraine Zajicek, John McRaith

I. The meeting was called to order at 10:04 a.m. by chairman Jim Hanson.

II. Secretary's Report: Motion to approve minutes was made by John Lyman and seconded by Bob Cogley. Motion approved.

III. Treasurer's Report: Card sales this past month included \$96.50 from the Event Center and \$39 from Green Castle. The monthly dance profit for July was \$76. Payments made during July included; card making supplies, name badge for tour badge, Star and Tribune bill and the final purchase of dance floor. John Lyman made the motion to approve the treasurer's report with a second from Robert Cogley. The motion passed.

IV. Old Business

Tours- Julie reported the Hiawatha trip went wonderfully. Mystery Tour went well; visited Phipps Center Art Galleries, the Octagon House and a town tour of Civil War homes. State Fair trip is filling slower than expected. Mystic Lake almost filled other trips have waiting lists and 2 new trips will be advertised in the September Newsletter. 2006 Tours are currently being planned.

A. Update on Programs- Kathy brought us up-to-date on the Intergenerational/Garden Stone project, and the "Comedy is King Week". Christmas Angels are doing very well. Book Club is going strong. Seniors showing more interest in Monthly movies. Pool volunteers had a full summer and were all very cooperative. Should be a good fundraising check. A tea is being planned in October for the Red Hats. Some discussion about the Christmas party took place. Planning on having the 7th grade middle school perform along with the Cogley sisters on December 16th.

V. New Business

- A. Discussion on the parking lot progress. All seniors have been very cooperative with the parking inconvenience.
- B. Tokens for the Trailblazer will be rising in cost as of October 2005 by fifty cents.. We are not currently able to purchase a large quantity of tokens.
- C. Discussion on how the Senior Club will reimburse coffee used during their meetings. It was decided they pay the full amount of the cost or purchase their own to bring in. September will talk to the Club.
- D. Services for the Blind would like to use the Event Center as a pilot program location to use monitors for the visually impaired.
- E. Board looked at an agreement for dance floor rental and wished to have the city attorney verify the wording. September will email contract to get approval.

VI. Adjournment: Liz made a motion to adjourn with a second from John Lyman. The motion passed.

Next Meeting: Monday, September 19th. at 10:00 a.m.

September Jacobsen filling in for John McRaith, Secretary

Senior Advisory Board Minutes
September 19, 2005

Present: John Lyman, June Lyman, Julie Jensen, Liz Tokarczyk
Lorraine Zajicek, Robert Cogley, Jim Hanson
City Staff: September Jacobsen, John McRaith, Kathy Hemmah
Absent: None

- I. The meeting was called to order at 10:05 a.m. chairman Jim Hanson.
- II. Secretary's Report: The minutes from the July meeting were reviewed. John made a motion to accept the minutes. Liz seconded the motion and it was approved.
- III. Treasurer's Report: Lorraine reported that August expenses included \$14.74 for card supplies and \$70.70 for Christmas Angel supplies. August revenue included interest, dance receipts, card sales, and Christmas Angel sales totaling \$169.75. Julie made a motion to accept the report, which was seconded by John. The motion passed.
- IV. Old Business
 - A. Tours- Our trips remain very popular. Julie reported that the trip to the state fair was completely booked, as well as the upcoming trip to the Mystic Lake Casino on September 20th. All trips for remainder of year, except for the Crown College Christmas event in December are sold out. Julie is currently planning trips to the Women's Expo in January and to a viewing of "West Side Story" at Chanhassen in February.
 - B. Program Update- Dances continue monthly and have been very successful. There is a large Red Hat tea planned for October and the admission fee will be \$8. A Toe Nail Clinic will be held in October. The Senior Center is trying to keep all activities within the scheduled Center times of 9:00am and 3:00pm. A Sit and Be Fit program will be promoted through the Center. The staff are still working on a Christmas program. Canasta has 8 to 12 people on a regular basis.
 - C. Cards- The sale of cards amounted to \$118.50 for August.
 - D. Dancing- The August dance had 83 participants and showed a profit of \$103. The bands have been booked all the way through next year. Next dance is Wednesday, September 28th..
 - E. Christmas Angels- The Christmas Angels are a group of people who meet from June through December and create crafts to sell at the Senior Center. They have collected \$48 to date.
 - F. Terms for Board Members- Jim Hanson's term is done in December for the board. Everyone else is good through at least 2006.
 - G. Dance Floor Contract- September presented the contract for floor rental. The City Attorney has reviewed it. John made a motion seconded by Bob that we should buy one more section so the floor can be 3 feet wider and match the size of the other Event Center dance floor. This should be the final purchase of flooring.

V. New Business

- A. Senior Expo- The Senior Expo will be held at the Event Center on September 27th and the fee will be \$8. There will be several guest speakers in attendance with Jim Lauer giving the keynote presentation. Chef Craig will be serving lunch . The Center hopes to gain 200 participants for this event.

- B. Toy Barn Raffle- Bob would be willing to offer wood crafts to raise money for the Center or special causes. September stated that if we did some sort of raffle we would need a gaming license. Another possibility would be to have a silent auction. September will do some further checking.

- C. Other Items- Kathy brought up the idea of having a “Meet the Advisory Board” event at the Center. Board members felt that they were visible enough and that it could be incorporated into an already existing event like the volunteer luncheon. After some discussion about the public using Senior Center bulletin boards, Julie made a motion seconded by Bob that we do not allow for profit groups to use the bulletin board at the Event Center. The board unanimously agreed. All postings need Kathy or September’s prior approval.

VI. Adjournment: Liz made a motion to adjourn at 11:18am with a second from Lorraine. The motion passed.

Next Meeting: Monday, October 17th, at 10:00 a.m.
John McRaith, Secretary

Senior Advisory Board Minutes October 17, 2005

Present: John Lyman, June Lyman, Robert Cogley, Liz Tokarzyk, Lorraine Zajicek, Julie Jensen, and Jim Hanson. City Staff: Kathy Hemmah, September Jacobsen,

Absent: John McRaith.

- I. The meeting was called to order at 10:05 a.m. by vice chairman John Lyman
- II. Secretary's Report: The October 17th minutes were examined. Julie Jensen made a motion to approve and John Lyman seconded the motion. Motion approved.
- III. Treasurer's Report: Card sales this past month included \$148 from the Event Center and \$44 from Green Castle. A small sum was paid out for card making supplies and the Star and Tribune bill was paid. The total of \$1,296 was deposited from the Pool Concession Fund Raiser. Liz Tokarzyk made the motion to approve the treasurer's report with a second from Julie Jensen. The motion passed.

IV. Old Business

Tours- Julie reported the State Fair trip went very well and was agreed that the day and length of the trip was just right. Mystic Lake Casino trip was a success and was more enjoyable than the Sr. Expo was available to attend other than just gambling. Future trips to Casinos will be in conjunction with another activity. Crown Chapel still has some openings while two other trips have been advertised for January and February of 2006. Julie will look into "Champions on Ice" at the Target Center as a possible tour if they offer a matinee.

- A. Update on Programs- Kathy reported that the Sr. Expo went very well. More men attended this year's event, perhaps due to the theme. It was commented on that good workshops and good food made the event enjoyable. Christmas Angels made homemade soap and is now available to purchase. Lefse class is going to be on the 21st. The October 27th Red Hat Low Tea is having a slow response. Kathy is going to record "Warm Springs", a movie about President Roosevelt and replay for the seniors. Advertising Mall walking hours was discussed. No interest was shown in doing a "basket drawing" for the card sales. Was mentioned that the sales are going very well as is. November Fellowship Dinner will be a traditional Thanksgiving meal. Turkey signs will be put around the Center and those that find them can redeem them for a free Fellowship Dinner. Candy making class will be in November with the proceeds possibly going to a charity. Christmas party planning is coming along nicely. Desserts will be served along with apple cider. It was also discussed that the December Fellowship Dinner will actually be a brunch.

- B. The Tax status of the Advisory Board was briefly discussed.

V. New Business

- A. Judy Simons and Phylis Birkholz names were mentioned as possible board members to replace Jim Hanson and Lorraine Zajicek.
- B. Would like to see a Social Security Rep. To discuss the changes in Medicare. Kathy will check with social services.

- C. 2005 tax season was discussed as to whether there would be a volunteer. Lloyd will check with AARP to see if they have possible preparers.
- D. The November meeting will be moved back one week due to conflicts in scheduling.

VI. Adjournment: Liz made a motion to adjourn with a second from John. The motion passed.

Next Meeting: Monday, November 28th at 10:00 a.m.

September Jacobsen filling in for John McRaith, Secretary

Senior Advisory Board Minutes
November 28, 2005

Present: John Lyman, June Lyman, Julie Jensen, Lorraine Zajicek, Jim Hanson
City Staff: September Jacobsen, John McRaith, Kathy Hemmah
Absent: Robert Cogley, Liz Tokarczyk

- I. The meeting was called to order at 10:12 a.m. by chairman Jim Hanson.
- II. Secretary's Report: The minutes from the October meeting were reviewed. John made a motion to accept the minutes. June seconded the motion and it was approved.
- III. Treasurer's Report: Lorraine reported that a deposit of \$1613 was made this past month which included a payment from PRCE for pool concession labor, cards, the November dance, and Christmas Angels sales. Julie made a motion to accept the report, which was seconded by June. The motion passed.
- IV. Old Business
 - A. Tours- Trips to the Hutterite community and the Eagle Center were held this last month. Both were sold out and went well. This Friday is the trip to Crown College for their Christmas program. The Women's Expo trip is planned for January and is filling nicely. In February, the tour will be traveling to see "West Side Story" at the Chanhassen Theatre. On March 14th, a flowers and candy trip to Marshall Fields and Abdallah Candy Company will take place. Julie is considering another trip to a cooking school. Other possibilities for future tours include the Terry Redlin Museum, two boat tours for this coming summer, and a Como Park trip. Julie asked for opinions about visiting a horse farm in Jordan, which would include dinner at a western-style restaurant.
 - B. Program Update- Volunteers came in and made candy and are now selling it. Profits are going to Common Cup. "Warm Springs" was the movie this month and was based on the life of Franklin Delano Roosevelt. The Fellowship Dinner will be held this evening. Hopefully, the weather will not hinder the attendance. A group with the goal of "Taking control of your blood pressure" is starting. The next session will be held in January. The Holiday party in December will be called "The Sounds of Christmas". The Cogley Sisters will be performing. Turnout for the November dance was a little low with 55 attending. A turkey hunt was held at the Senior Center with paper turkeys hidden in the building. Successful hunters received a free turkey dinner at the Fellowship meal. A Bingo Birthday party was held. The game began back in the 1500's.
 - C. Cards- The sale of cards amounted to \$249 for November.
 - D. Dancing- The November dance had 55 participants and showed a loss of \$32.
 - E. Christmas Angels- The Christmas Angels brought in \$67.85 from the sale of their crafts.
 - F. Board Member Update- September has found replacements for our departing board members- Jim Hanson and Lorraine Zajicek. Randy Bullert and Phylis Berkholtz have agreed to join the board in January. Everyone else is good through at least 2006.
 - G. Dance Floor Rental- The dance floor was rented this past month for \$230.

V. New Business

- A. Medicare Prescription Drug Policy- The Minnesota River Agency will be stopping by November 30th to explain the new Medicare prescription Drug Part D policy.
- B. 2006 Wishes- September would like to take out a wall between two program rooms so we could handle slightly larger groups that come on a regular basis. The board requested that September get a couple bids to get a handle on the cost of the project.
- C. 2006 Program Ideas- Julie suggested having a speaker come in and show the latest electronic gadgets and explain what they are, what they cost, and where they can buy them. This would be very helpful for grandparents who are looking for gifts for their grandchildren.
- D. Other- Lorraine wanted to see any trip expenses taken out of the trips budget instead of being paid for by the Advisory Board. She made a motion, seconded by John, that the Advisory Board get reimbursement for the track phone that Julie uses for her tours. The reimbursement would come from future tour profits . Motion approved. Bob Cogley has some wood crafts that he would like to have sold through silent auction. Since he was not present, this will be discussed at next month's meeting.

VI. Adjournment: John made a motion to adjourn at 11:26am with a second from June. The motion passed.

Next Meeting: Monday, December 19th, at 10:00 a.m.
John McRaith, Secretary

Senior Advisory Board Minutes
December 19, 2005

Present: John Lyman, June Lyman, Julie Jensen, Lorraine Zajicek, Jim Hanson, Robert Cogley, Liz Tokarczyk
City Staff: September Jacobsen, John McRaith
Absent: Kathy Hemmah

- I. The meeting was called to order at 10:17 a.m. by chairman Jim Hanson.
- II. Secretary's Report: The minutes from the November meeting were reviewed. John made a motion to accept the minutes. Liz seconded the motion and it was approved.
- III. Treasurer's Report: Lorraine reported that the final dance floor payment had been made so the floor is all paid for. Card sales, dance receipts, and Christmas Angel sales resulted in a deposit of \$619 this month. September presented worksheets that showed our trips made a profit of over \$2200 in 2005 and we also had \$1956 in card sales this year without including December. Liz made a motion to accept the report, which was seconded by John. The motioned was approved.

IV. Old Business

- A. Tours- The Crown Chapel tour had 35 participants and was very enjoyable. The Andrew Sisters tour was last week and it went very well also. Julie did a great job of giving some historical background on the sisters. Upcoming tours include a January 27th trip to the Women's Expo, a February trip to see "West Side Story" at the Chanhassen Dinner Theatre and a March Candy & Flowers trip. Julie reported that several people have indicated an interest in seeing "Church Basement Ladies" at the Plymouth Playhouse. She could plan at trip, but they don't have any openings until May. The board felt that this would be a good opportunity to pursue. Julie reported that R & J Tours has been very good at providing quality transportation and drivers who were well prepared.
- B. Program Update- The Christmas Holiday party was held last Friday. Hutchinson seventh graders did a talent show. The fifth and sixth graders from St. Anastasia sang also. The newsletter was delayed at the post office this month due to heavy Christmas mailings. The board discussed the possibility of sending December's newsletter first class in the future to avoid this problem. A dance will be held in January.
- C. Cards- The sale of cards amounted to \$193.20 for November.
- D. Dancing- There is no dance scheduled for December.
- E. Christmas Angels- The Christmas Angels brought in \$21 from the sale of their crafts.

V. New Business

- A. December Bills- The Senior Center's annual share of the internet, Vision Direct, and coffee bills amounted to \$1034.20 for 2005.
- B. Departing Board Members- The Board expressed their sincere appreciation to the two departing board members- Chairman Jim Hanson and Treasurer Lorraine Zajicek. They served on the board with enthusiasm and provided excellent leadership. Their presence will be missed.

VI. Adjournment: John made a motion to adjourn at 11:00am with a second from Lorraine. The motion passed.

Next Meeting: Monday, January 23rd, at 10:00 a.m.
John McRaith, Secretary