

City of Hutchinson Public Arts Commission

May 16, 2006 Meeting, 4 PM

All Committee Members were present: Tom Wirt, Mayor Steve Cook, Terry Kempfert, Joann Wilmert, and LuAnn Drazkowski. Ex-official member, Dolf Moon joined the meeting in process.

The meeting was called to order by Tom Wirt.

Tom welcomed the Commission Members and shared comments about the committee having an annual structural meeting. After several months/meeting, officer roles will be opened for discussion. Ex-official members include: Dolf Moon (Park and Rec), Mark Vallancourt (Hutchinson Chamber/Visitor Bureau), Miles Seppelt (Economic Development), and Rebecca Bower (new Planning & Zoning).

Mayor Steve Cook provided insight into why the Public Arts Initiative was formed.

Tom handed out the City Council presentation outline as an overview of the past work done by the Public Arts Initiative task force.

We reviewed the Ordinance No. 06-0431, An Ordinance Establishing Public Arts Commission, adopted by the City Council on March 14, 2006.

Discussions included:

1. Need to find funding for maintenance/upkeep of existing public art (PA) through grants, private, policy, to avoid use of limited City funds.
2. A PA inventory list was started and should be kept current. ACTION: Tom will distribute the most recent version of the inventory list.
3. Commission needs to set standards, while not being too restrictive
4. Discussed resource information, including the McKnight Foundation literature. ACTION: Tom to acquire copies of the two publications for Terry and Joanne. ACTION: LuAnn send out publication summary's prepared by Linda Remucal.
5. Opportunity to build public awareness
6. Near-term priorities of City activities include:
 - o Little Crow Move and funding issue
 - o Placard for memorial benches. Fund-raising potential
 - o Reservoir façade/scape
7. Dolf Moon provided updates on several projects/issues. They included:
 - o Hwy 7 and Reservoir plans. \$22 M landscape budget with MN Dot.
 - o MN DOT preliminary discussions about options for Little Crow statue relocation, including potential of a plaza along the river.
 - o South water tower logo/lettering determined
 - o Lighting requested for the Hutchinson Brother's statues, however there is a need for support funds
 - o Fountain in the river is impacted by future dam reshaping. Power and cabling considerations. Example of motor replacement associated to public art and no maintenance funds reserved.

- Hutchinson's current Parkland Dedication Fee is low relative to similar and neighboring communities
 - Park/Rec have been setting up landscape to be maintenance-friendly
 - Park/Rec has developed a database of detailed itemizing of park trees, equipment, statues, etc. for predictive and preventative maintenance.
 - Landscape projects have about a 15 year life-cycle
 - Would like to see program to rotate art in Event Center
8. Briefly discussed funding tactics, including; adjusting the Parkland Dedication fee, establishing an Endowment reserve.
 9. Next meeting invited guests will be John, Lawrance, and Miles Seppelt.
 10. Next meeting's focus will be on exchanging information on what other communities with established PA programs have for police/ordinances.
ACTION: Research these communities:
 - New Prague (Tom)
 - Minneapolis (Dolf)
 - Owatonna (LuAnn)
 - Excelsior (Joanne)
 - Eden Prairie (Joanne)
 - Albert Lea (LuAnn)
 - Maplewood (Joanne)
 - Shoreview (Joanne)
 - Duluth, plus others (Terry)
 11. Next meeting to also get update on Hwy 7 project and Little Crow statue progress.
 12. Meeting adjournment. MPS Tom/Joanne

City of Hutchinson Public Arts Commission

June 20, 2006 Meeting, 4 PM, City Center

All Committee Members were present: Tom Wirt, Mayor Steve Cook, Terry Kempfert, Joanne Willmert, and LuAnn Drazkowski. Ex-official member, Dolf Moon present.

Attending guests included; Mile Seppelt. Economic Development Director, Rebecca Bowers, Director of Building, Planning and Zoning, and Lawrence Winter, Park Resource Coordinator.

The meeting was called to order by Tom Wirt.

May 2006 Minutes approved. MPS Steve/Joanne

Tom handed out Public Art Inventory Worksheets. Members asked to review and make ongoing updates. Comment made to synchronize with Park & Rec's data where appropriate.

Discussions included:

1. Exchanged research information of other communities public art (PA) policy. Cities represented included: Eden Prairie, Bloomington, Minneapolis, Owantonna, Vancouver, WA, and Portland. OR. Discussed advantage of centralizing this information in an organized manner for future retrieval. Members asked to continue research effort to bring to the July meeting. ACTION: Organize the accumulated material (LuAnn). ACTION: Have copies made through Park & Rec office through Sharon (LuAnn).
2. General categories to include:
 - Standards
 - Commission
 - Gifting process
 - General operating
 - Maintenance provisions
 - Funding
 - Retiring/obsolescence
 - Transfer of ownership
 - Public works aspect
3. Point made that even with upfront criteria and specs developed, the installation needs to meet quality expectations.
4. Dolf referenced "Scope" a publication which includes the 2005 Park Survey of communities parks dedication rates. As a benchmark, Hutchinson is low and suggestion made to consider phase in increases to be comparable.
5. Need to maintain donor autonomy if that is their preference.
6. Suggestion made to review the drafted PA policy with former donors to get their feedback of useability prior to getting City Council approval.
7. Inquiry made about how Hutchinson Parks got named. Dolf responded through the "Adopt a Park" program, established in the '90's. Non-binding agreement to help development of park areas. Program highly successful and provided additional sources of funds and support for advancing the parks. Inspired friendly competition.
8. Little Crow statue needs restoration. City has the original mold if a remake is ever necessary. Will incorporate the relocation with the dam restoration effort. Funding available.
9. Bluff St and Hwy 7 reconstruction underway with decorative retaining walls and tiers.

10. The EDA downtown plans have made significant improvements in appearance, connecting to Hutch's assets, and reinforced collaboration/ties with civic organizations.

11. PA Opportunities:

- Miles provided background into the Econo Foods Mural project. Gained permission from Nash Finch. Seeking ways to find funding. Proposed artwork had a veterans motif, but met with some resistance because of perceived inaccurate rendition. If veteran stakeholders had input into the mural design, the support and interest level might have been different.
- Façade for the reservoir
- Medians on Hwy 15
- Feasibility of getting larger trees in the roadway reconstruction through a donor/dedication offering.

12. Agreed the Commissions needs to take a proactive, activist role

13. ACTION: Investigate into Ridgewater's Percent for Art (Joanne, LuAnn)

Next meeting is **July 18**, 4 PM. Topics on the agenda include:

- Further fact-finding on PA policy/procedures
- Assigning categories to compose text
- Updates to Inventory Worksheet

August meeting-invite representative from the St. Louis Park's recent PA program launch to speak to the Commission and guests on the subject.

Meeting adjournment. MPS Luann/Joanne

City of Hutchinson Public Arts Commission

July 18, 2006 Meeting, 4 PM, City Center

Committee Members present: Tom Wirt, Terry Kempfert, Joanne Willmert, and LuAnn Drazkowski. Ex-official member, Dolf Moon present. Mayor Steve Cook joined the meeting at 5 PM. Attending guest was Rebecca Bowers, Director of Building, Planning and Zoning.

The meeting was called to order by Tom Wirt.

June 2006 Minutes approved. MPS Joanne/Terry

Old Business:

1. LuAnn initiated organization of the accumulated material into a 3-ring binder and plans to make each committee a copy following further discussions on categories.
2. Joanne and LuAnn reported no action on the investigation into Ridgewater's Percent for Art

New Business:

1. Revised the General categories and made assignments accordingly:
 - o Standards; *Terry and Tom assigned. Report progress in Oct.*
 - o Commission processes and procedures; *Joanne and LuAnn assigned. Report in Sept.*
 - o Gifting and Transfer of ownership process; *Dolf and Rebecca assigned. Report in Nov.*
 - o Maintenance; *Dolf and Rebecca assigned. Report in Nov*
 - o Retiring/obsolesce; *Dolf and Rebecca assigned. Report in Nov*
 - o Public works input/Responsibilities; *Dolf and Rebecca assigned. Report in Nov*
 - o Funding; *Terry, Tom, LuAnn, and Mayor Steve Cook. Report progress in Oct.*
 - o Introduction/history: *Tom assigned. Report in Sept.*
2. Dolf and Rebecca will report on Parkland Dedication funding proposal
3. Observed Little Crow statue in City Center lobby. Was recovered from storage. Plans to transfer statue to McLeod County Heritage Center/Museum around Labor Day.
4. Discussed interest in rotating locally created artwork in City Center and Event Center. Rebecca referenced City of Plymouth had an Artist of the Month program. LuAnn will draft proposal.
5. A fire fighter bronze statue has been acquired by the Fire Department. Working on plans to transport to City Center lobby and eventually incorporate into the Fireman's Park post-construction development plans.
6. Tom confirmed with Mayor Cook that PA Commission agenda and meeting minutes should be filed with the City (Melissa) and get the meeting put on the city calendar. LuAnn to collect and send to Melissa.

Next meeting is **August 15**, 4 PM. Topics on the agenda include:

- Report on assignments
- Updates to Inventory Worksheet

Meeting adjournment. MPS Joanne/Terry

City of Hutchinson – Public Arts Commission

September 19, 2006

4 PM, City Center

Regular Meeting Minutes

Members Present: Tom Wirt, Terry Kempfert, Joanne Wilmert, Steve Cook

Members Absent: LuAnn Draskowski, Dolf Moon, Rebecca Bowers

Tom Wirt called the meeting to order at 4:10.

Minutes from the July 18 meeting were approved. MPS Joanne/Terry

Old Business:

- Update was given on a painting at Ridgewater.
- Categories were looked at and report dates reviewed.
- Fire Fighter statue was placed in front of the Fire Department with a bench. Money was raised for this piece of art by the Fire Department
- Suggestion was made to move meeting date to the 3rd Thursday. This will be on next month's agenda.

New Business:

- Some discussion was had on sources of funding for ongoing projects.

Meeting adjourned. MPS Joanne/Steve

City of Hutchinson – Public Arts Commission

October, 17, 2006

4 PM, City Center

Regular Meeting Minutes

Members Present: Tom Wirt, Terry Kempfert, Joanne Wilmert, Steve Cook, Dolf Moon, Rebecca Bowers

Tom Wirt called the meeting to order at 4:05.

Minutes from the September 19 meeting were approved. MPS Dolf/Steve

Old Business:

- Update on Ridgewater's current installation of 40 art pieces in their lobby through the Minnesota Percent for Art program. Discussed meeting at Ridgewater to provide opportunity for viewing their public art.
- Southwest Initiative Foundation (SWIF) is asking for local artists donation of artwork for their new facility.
- Decision made to move meeting date to the 3rd Thursday, at 4:30 PM effective Nov 16. ACTION: Tom to check with Melissa on change of meeting date.
- Reviewed draft for PA program scope, purpose, values, and goals. ACTION: LuAnn will update the draft from the committee feedback and resubmit.
- Previous Assignments for future reporting include:
 - Standards (Terry, Tom)
 - Gifting and Transfer of ownership process (Dolf/Rebecca)
 - Maintenance (Dolf/Rebecca)
 - Public works input/responsibilities (Dolf/Rebecca)
 - Funding (Tom/Terry/Steve/LuAnn)
 - Introduction/history (Tom)

New Business:

- Funds Sub-group meeting planned Thursday, Nov. 2, 4 PM, City Center to include; Tom, Terry, Mayor Steve Cook, and LuAnn Drazkowski
- Dolf provided updates to current City projects:
 - Fireman's Park; WPA Project Restoration, simulate the landscape of the 1930's, path will meet ADA compliance with limestone pads, create water feature in pond, and professional refurbishing of the cupola This will create an improved view of the river from the park.
 - Fire Department plaza with sculpture is being landscaped and plans to be complete by winter.
 - Damn area; dependant on funding and will eventually re-install the Little Crow statue in plaza across from the new SWIF facility.
 - Photos taken of the Prairies landscape

Meeting adjourned. MPS Tom/Dolf