

**THE CITY OF HUTCHINSON**  
**APPLICATION FOR TEMPORARY BUILDING OR LAND USE PERMIT**

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**Return all forms to:**  
**Hutchinson City Center**  
**Building Department**  
**111 Hassan Street SE**  
**Hutchinson, MN 55350**  
**Phone: (320) 234-4216**  
**Fax: (320) 234-4240**

<b>Office Use Only</b>	
Date Received _____	Building Permit No. _____
City PIN: _____	Lot: _____
Block: _____	Addition: _____
_____	
_____	
<b>Temporary Construction Fee:</b>	<b>\$</b> _____
<b>Surcharge:</b>	<b>\$</b> _____
<b>Total:</b>	<b>\$</b> _____

- |                                     |   |  |   |
|-------------------------------------|---|--|---|
| <input type="checkbox"/> Excavation | <input type="checkbox"/> Remodel Demolition | <input type="checkbox"/> Lawn Irrigation       | <input type="checkbox"/> In Ground Pool |
| <input type="checkbox"/> Well       | <input type="checkbox"/> Sewer              | <input type="checkbox"/> Footing for Temporary | <input type="checkbox"/> Other          |

**Applicant must fill out all information on this form that is applicable to the project – please type or print**

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**SECTION 1 – DIRECTORY INFORMATION**

Project Street Address: \_\_\_\_\_ Zoning District: \_\_\_\_\_  
Owner: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contractor/Plumber: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ **Contractor/Plumber License No.** \_\_\_\_\_

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**SECTION 2 – TYPE OF CONSTRUCTION**

Description of proposed construction: \_\_\_\_\_  
\_\_\_\_\_

NEW CONSTRUCTION: Footing plans are being submitted  yes  no

Footing plans will be reviewed both for building code and zoning code compliance. **Work beyond footing and foundation backfill is not allowed.** Permission is not granted to proceed beyond stated purpose within the permit.

REMODELING: Pre-construction walk-thru conducted  yes  no

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**SECTION 3 APPLICANT/OWNER SIGNATURE**

This permit must be followed up by acquisition of a full building permit within **thirty** days of City Building Department approval of temporary permit.

**No work may begin prior to issuance of this permit**

I accept responsibility for compliance with all applicable laws, notifications, and city provisions. The granting of this temporary permit does not presume to give authority to violate or cancel the provision of any other state or local law regulation construction or the performance of construction.

Applicant's Signature: \_\_\_\_\_ Date \_\_\_\_\_

Applicant's Name – Printed \_\_\_\_\_

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**SECTION 4 APPROVAL BY CITY BUILDING DEPARTMENT**

Authorized Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_