

APPLICATION FOR MANUFACTURED HOME INSTALLATION PERMIT

Return all forms to:

CITY OF HUTCHINSON
Building Department
111 Hassan Street SE
Hutchinson, MN 55350
Phone: (320) 234-4216
Fax: 320-234-4240

Office Use Only

Date Received: _____ Permit No. _____
City PID: _____ Lot: _____ Block: _____
Addition: _____
Occupancy Group _____ Census No. _____

Fees: Mfg. Home Permit _____
Surcharge _____
TOTAL _____

Forward to Utilities: _____

Inspections Required

Anchoring Footing Underside Inspection Prior to Skirting Skirting
Labels Progress Climate Zone Appliances Final

To be Completed by Licensed Installer

Applicant must fill out all information on this form that is applicable to the project - please type or print

SECTION 1 - DIRECTORY INFORMATION

Project Street Address: _____ Lot No.: _____
Owner: _____ Phone: _____
Address: _____

SECTION 2 - INSTALLATION OF MANUFACTURED/MOBILE HOME (Refer to Utilities Commission policy book for requirements)

Year: _____ Make/Model: _____ Serial No.: _____
Installer's Name _____
Address: _____ Phone: _____
Installer's Signature: _____ Installer's License No.: _____
Scope of Work: _____

Separate Plumbing & Mechanical Permits are Required

SECTION 3 - NOTIFICATION OF GOPHER STATE FOR EXCAVATION BEFORE DIGGING

Minnesota Statute Chapter 216D requires that the **EXCAVATOR** must call Gopher State One-Call, Inc. At **1-800-252-1166** at least 48 hours before beginning any excavation. It is important to avoid striking any underground utility, telephone, cable television, or water and sewer lines. Hand digging is required when excavating within two feet of the markings.

IMPORTANT: BY SIGNING THIS DOCUMENT, I AM INDICATING THAT I HAVE RECEIVED THIS NOTICE AND AGREE TO ACCEPT RESPONSIBILITY FOR EITHER CALLING GOPHER STATE ONE-CALL OR NOTIFYING MY EXCAVATOR TO CALL 48 HOURS PRIOR TO EXCAVATING.

(See Other Side)

SECTION 4 – SITE PLAN DRAWING (To be drawn by applicant/contractor in space provided below.)

Drawing shall indicate lot lines, street names, existing and proposed structures, setback dimensions, Relate drawing to North arrow shown below. If necessary, use a separate sheet of paper.

North
↑

R-5 Manufactured Home Park Zoning Setbacks

Use	Front	Rear	Main Entry Side	Secondary Entry Side	Interior Side	Corner Side
Mobile Home	25	10	25	10	-	-
Accessory Building	50	-	-	-	5	20
Parking Setbacks	5					

Check with staff regarding specific park setbacks.

No mobile house, parking space, or accessory building may be located within 30 feet of the exterior boundary of a mobile home park. Except for Country Club Terrace which is 5 ft. (Variance 8/2001)

See the Mobile Home Installation Check List for more information on requirements.

SECTION 5 - APPLICANT/OWNER SIGNATURE

I hereby certify that I have completed, read and examined this application and know the same to be true and correct, I accept responsibility for compliance with all applicable laws, notifications, and city provisions. The granting of this permit does not presume to give authority to violate or cancel the provision of any other state or local law regulating construction or the performance of construction.

This permit may become null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.

Applicant's Signature: _____ Date: _____

Address: _____

For inspections call (320) 234-4216 A HALF DAY IN ADVANCE
This is an application only. Permit will be issued after City approval and payment of fees.

Authorized Approval Signature: _____ Date: _____